



**VERIFACTS**  
AUTOMOTIVE

**In case of an Accident**

**CALL 911 IF ANYONE IS INJURED,**

**Turn off your car and try to remain calm, *and***

**DO NOT ADMIT FAULT**

**Take some notes, if possible . . .**

**Make sure to walk around your car as well as the other car/s in the accident,  
note any pre-existing damage. Take note of DATE, TIME, and LOCATION**

Time: \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Describe what happened: \_\_\_\_\_

\_\_\_\_\_

**Take and Save PHOTOS, if possible, at the scene:**

Damage to your car

Damage of other person's vehicle

**MAKE SURE YOU GET THE OTHER DRIVER'S INFORMATION (name, driver's  
license, phone number (home and work), address, insurance company name,  
and policy number).**



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### Other vehicle's information:

Color: \_\_\_\_\_ License Plate Number: \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

### Other person's information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone - Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Driver's License: \_\_\_\_\_

Insurance Company Name: \_\_\_\_\_

Policy Number: \_\_\_\_\_

### Witness name & phone number:

\_\_\_\_\_

**If your vehicle is unsafe to operate, call a tow service, or, if the police arrive, a tow service will be arranged.**

If possible, have your vehicle towed to a local auto body repair shop (ironically, most accidents occur within a 3-mile radius of your home). If you do not know where you want your vehicle repaired, your vehicle will be taken to the tow yard for safekeeping immediately after an accident.

**Once you have all the information gathered, within 24 hours of the accident, be sure to contact your insurance company.**

**REPORT ALL ACCIDENTS TO YOUR INSURANCE COMPANY IMMEDIATELY**

**DO NOT ADMIT FAULT**